

JOB DESCRIPTION

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| Position Title: | Family Dispute Resolution Practitioner (FDRP) |
| Position Type: | Ongoing, Full time or Part Time – Several Positions Available |
| Location: | Deakin ACT or Wagga Wagga, NSW |
| Reporting Relationship: | The position reports directly to the Practice Manager, Post Separation Services Program (PSS) |
| Position Classification: | The position is classified at Band D (D1-D6) in accordance with the RACR Enterprise Agreement |
| Remuneration: | \$80,147.08 to \$84,884.96 for full time plus superannuation |
| Reviewed on: | 12 February 2020 |

Roles and Responsibilities:

The FDRP role is expected to provide information and deliver education and mediation services to individuals and families in a variety of circumstances.

Duties

In consultation with the Practice Manager and Senior Clinician, the Family Dispute Resolution Practitioner (FDRP) is to:

- Provide family dispute resolution (FDR) on behalf of RACR under the Family law Act 1975 sub section 1; and in accordance with RACR policies and procedures;
- Provide FDR services as per Family Dispute Resolution Practitioner (FDRP) regulations;
- Provide property mediation as required;
- Provide Information, referral and support services to all people who present to the FDR service for assistance; including intake, assessment and screening services to clients;
- Provide comprehensive risk assessments and formulate safety plans for presentations that include family and domestic violence;
- Complete statistical administrative records after each session;
- Deliver outreach services to regional areas as required;
- In consultation with the Practice Manager and Senior Clinician, deliver group education programs and provide community consultation/education activities;
- Develop and maintain contact with other agencies for the purpose of referral, networking, promotion of services;
- Work collaboratively within the Aboriginal and Torres Strait Islander Community to build on, and develop trusting relationships;

- Attend and participate in regular clinical supervision;
- Participate in the development, implementation and maintenance of a safe and healthy workplace and take reasonable care to ensure health and safety of themselves and others; and
- Other duties as directed by supervisor, including undertaking research and/or evaluation into the effectiveness of the service.

Selection Criteria:

Essential

1. A tertiary qualification in social work, psychology, law or social sciences.
2. Has completed either:
 - a) The full Vocational Graduate Diploma of Family Dispute Resolution (or higher education provider equivalent); or the willingness to pursue this qualification under RACR funding
 - b) An appropriate qualification or accreditation under the *National Mediation Accreditation Scheme* and competency in the six compulsory units from the *Vocational Graduate Diploma of Family Dispute Resolution* (or higher education provider equivalent); and
 - c) FDRP registration with Attorney-General's Department.
3. Demonstrated experience working as a FDRP or other relevant experience, including property mediation.
4. Demonstrated knowledge and experience of family and domestic violence, crisis intervention models, grief and loss in the context of family separation and child development.
5. Excellent oral and written communication skills and interpersonal skills, particularly with children and adults experiencing conflict and/or anger.
6. Ability to exercise judgement and initiative where appropriate, set priorities and monitor work flows.

Desirable

1. Demonstrated experience in group work.
2. Experience in providing other forms of mediation including but not limited to Family Conferencing, Child Inclusive Practice, and Elder Mediation.
3. Demonstrated knowledge of Family Law and Family Court procedures, family finances and community resources.

Special Requirements

- Must have current Working with Vulnerable People Check (ACT) or Working with Children Check (NSW) based on the location.
- Willingness to travel to outreach locations and availability to participate in one evening of work per week.
- Current drivers licence.
- Commitment to mission and values of RACR.
- Understand and embed restorative principles in their work and interaction with others.

Contact Person:

For further information about the position or application process, contact the Practice Manager, Post Separation Services, ACT on 02 6122 7100 or Riverina Murray Region (Wagga Wagga) on 02 6923 9100. Alternatively email careers@racr.org.au .